



**BOARD OF SELECTMEN
Agenda**

November 13, 2018

6:30pm – Regular Meeting

Broadcast Studio
423 Webbs Mills Road

Resolution: We, the Raymond Board of Selectmen, recognize our individual and collective responsibilities as leaders and representatives of our community. To this end, we pledge to conduct ourselves in a manner befitting these roles and duties. We pledge and encourage others to "Be the Influence" and to recognize that decisions matter.

Select Board members in attendance: Teresa Sadak, Rolf Olsen, Marshall Bullock, and Samuel Gifford

Select Board members absent: Lawrence Taylor

Town Staff in attendance:

Don Willard – Town Manager
Nathan White – Public Works Director
Cathy Ricker – Finance Director
Sue Look – Town Clerk

1) **Called to Order** at 6:30pm by Chair Sadak.

2) **Minutes of Previous Meetings**

a) October 9, 2018 – Regular meeting

Motion to approve as amended (change motion to be renew a previous motion rather than reconsider) by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved.

3) **New Business**

a) Sebago Lake Rotary Annual Ice Derby – Ingo Hartig

Motion to table until the next meeting by Selectman Olsen. Seconded by Selectman Gifford.

Unanimously approved.

b) Discussion of Raymond Road Runner & Windham Eagle – Teresa Sadak, Chair

Chair Sadak – The Windham Eagle are willing to give us the center pages to be the Raymond Roadrunner. It would be \$800 for 2 pages. We have someone who is willing to step up and put it together, Wendy Thorn. We could include information from Raymond Rec and Raymond Soccer, the playground, etc. We could post public notices in this section and not pay separately for them.

Finance Director Ricker – These public notices run from \$80 to \$150 depending on the amount of text.

Chair Sadak – We currently get information out via our website, Facebook, the sign, and email. This would be another way to get information out. We are trying to utilize every possible way. We are already paying for postings of public meetings which could instead offset the cost of the pages.

Selectman Gifford – In my opinion this is a heck of an opportunity. It is better than putting out the Raymond Roadrunner because it would be attached to a paper that already has circulation.

Town Manager Willard – We would need to look at the timing to see if we could utilize a monthly Roadrunner for our notices.

Town Clerk Look – I think if the Roadrunner came out either the 3rd or 4th week of the month it would work for the Select Board, Planning Board and Election notices. Maybe not the ZBA.

Selectman Bullock – Can we get information from the School without stepping on toes in Windham?

Selectman Olsen – There is still a PTO.

Selectman Bullock – We will need to address whether or not we allow commercial advertising on those pages.

Chair Sadak – I don't think we would need to and we don't want to be in the business of collecting monies for ads.

Town Manager Willard – It is a tremendous undertaking to put a publication out. We will need a few volunteers. I am worried about the impact on the staff. I think we should have our own volunteer editor. I think it is great idea. Content will not be a problem. The Roadrunner used to be 12 or 14 pages. I know the Windham Eagle is willing to make this work.

Chair Sadak – We will submit articles and the Windham Eagle will put them together.

Selectman Olsen – Right now there is a Raymond page twice a month. Would we still have that? This includes church activities and other organizations. Would this cut off their space in the paper?

Selectman Bullock – I think there are still a number of questions that need to be ironed out. Let's go forward. Let's develop a plan.

Chair Sadak – We should sit down with Kelly Mank. I would ask that the Selectmen send questions to me for Kelly. I will get some answers back and hopefully add this to the budget talks.

Selectman Gifford – I think we should say we are moving forward with this.

Selectman Bullock – We should contact Raymond Rec, the PTO, etc., to see how much interest there is now.

c) Consider Authorizing the Town Manager to Approve Renewals of Liquor Licenses – Sue Look, Town Clerk

I attended a Cumberland County Municipal Clerk's meeting where a representative from the Department of Liquor Licenses and I learned the following:

- The language in the law is that on a liquor license renewal is that a public hearing MAY be held, therefore they are not required.
- Many municipalities have chosen to authorize the Town Manager/Town Clerk to sign liquor license renewals contingent upon a positive fire inspection.
- The State has aided towns to collect personal property taxes owed by letting liquor license holders that their license will not be renewed until all Town fees are paid.

Motion to have renewals of liquor licenses from this point be presented to the Select Board without Public Hearing by Selectman Bullock. Seconded by Selectman Gifford.

Unanimously approved.

- d) Consider Purchasing a 2016 John Deere Tractor with a 21' Mower – Nathan White, Public Works Director

Public Works Director White – This truck is not a part of my CIP budget. It is basically a bush hog on the end of a stick. It gives us the ability to cut all the small saplings that our current mower does not get and are encroaching the road and giving site line issues. We used this tractor this Fall and were able to do in a day what would normally take a month. It is expensive, and I think it is necessary. We rented it for a week to see how it did, and it did a fantastic job.

Town Manager Willard – We have at least 2 other towns interested in renting it from us if we acquire it.

Public Works Director White – MEDOT is also waiting to see if we buy it to hire us to do Routes 85 and 121. This is about half the cost of a new one - \$78,999.

Louise Lester – Do we have somewhere to store this?

Public Works Director White – Yes, the old sand/salt building.

Selectman Olsen – Could we move something in the CIP to next year when there are bonds retiring?

Finance Director Ricker – You could do a lease/purchase now and pay it off July 1, 2019.

Selectman Bullock – I agree with that. We should not carry long-term debt for this.

Motion to approve the purchase of a 2016 John Deere Tractor with a 21' Mower with financing to allow for early payoff by Selectman Olsen. Seconded by Selectman Gifford.

Motion to amend with the understanding that the balance will be payed off July 1, 2019 by Selectman Bullock. Seconded by Selectman Olsen.

Unanimously approved.

4) Public Comment

None

5) **Selectman Comment**

Selectman Bullock – Could we have a discussion regarding the past due taxes in excess of \$5,000 in December meeting?

Town Manager Willard – Yes.

Chair Sadak – Sue Carr has been doing a great job with the taxes. The next couple of days are going to be bad weather so please slow down and be careful. We have a new climbing unit for the playground. The other will be up in the Spring.

6) **Town Manager's Report and Communications**

a) **Confirm Dates for Upcoming Regular Meetings**

- December 11, 2018
- January 8, 2019

b) **Reminder of Upcoming Holiday Schedule**

- Thursday, November 22, 2018 – Thanksgiving
- Friday, November 23, 2018 – Day after Thanksgiving

I would like to recognize Nathan and his crew. They have been very busy getting ready for the plow season.

We took acceptance of our new Fire Truck and it was dedicated to David Mains.

7) * **Treasurer's Warrant**

Motion to approve \$289,485.89 by Selectman Olsen. Seconded by Selectman Bullock.

Unanimously approved.

8) **Adjournment**

Motion to adjourn at 7:15pm by Selectman Bullock. Seconded by Selectman Olsen.

Unanimously approved.

Respectfully submitted,

Susan L Look, Town Clerk

* Taken out of order