



BOARD OF SELECTMEN
Minutes*
June 17, 2014

SELECTMEN'S MEETING

Present: Joe Bruno, Mike Reynolds, Teresa Sadak, and Lonnie Taylor.

Absent: Sam Gifford

Staff: Don Willard, Town Manager; Louise Lester, Town Clerk; Chris Hanson, Code Officer; Jim Seymour, Contract Planner; Bruce Tupper, Fire Chief, Jon Giles, GIS Contractor; and Danielle Loring, Recording Secretary.

Other: Frank & Betty McDermott and John Ewalt.

1) Call to order: Vice Chair Lonnie Taylor called the meeting to order at 7:00pm and a quorum was declared.

2) Election of Chair, Vice Chair, and Parliamentarian

Mr. Taylor called for nominations for Chair:

MOTION #1: Teresa Sadak nominated Mike Reynolds as Chair; seconded by Joe Bruno.

DISCUSSION #1: Mr. Taylor asked if there were anymore nominations and there were none.

MOTION #2: Joe Bruno motioned for nominations to cease; seconded by Teresa Sadak.

VOTE #2: UNANIMOUS APPROVAL (4/0)

Nominations ceased.

VOYE #1: UNAIMOUS APPROVAL (4/0)

Mike Reynolds was announced as the new Chair.

Mr. Taylor called for nominations for Vice Chair:

MOTION #3: Joe Bruno nominated Lonnie Taylor as Vice Chair; seconded by Mike Reynolds.

DISCUSSION: Mr. Taylor asked if there were anymore nominations and there were none.

MOTION #4: Mike Reynolds motioned for nominations to cease; seconded by Teresa Sadak.

VOTE #4: UNANIMOUS APPROVAL (4/0)

Nominations ceased.

VOTE #3: UNANIMOUS APPROVAL (4/0)

Lonnie Taylor was announced as the continuing Vice Chair.

Mr. Taylor asked for nominations for Parliamentarian:

MOTION #5: Teresa Sadak nominated Joe Bruno; seconded by Mike Reynolds.

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**Items taken out of order*

DISCUSSION: Mr. Taylor asked if there were anymore nominations for parliamentarian and there were none.

MOTION #6: Lonnie Taylor motioned for nominations to cease; seconded by Teresa Sadak.

VOTE #6: UNANIMOUS APPROVAL (4/0)

Nominations ceased.

VOTE #5: UNANIMOUS APPROVAL (4/0)

Joe Bruno was announced as the continuing Parliamentarian.

Mr. Taylor congratulated Mr. Reynolds and announced that Mr. Reynolds would be chairing the remainder of the meeting. Chairman Reynolds thanked the Board for their nomination and made a statement that he felt that the 2014 Town Meeting was one of the better ones that they had had in years because of the attendance and participation. He also wanted to congratulate Mr. Taylor and Mr. Gifford for their recent re-elections

3) Minutes of previous meeting dated:

- **May 13, 2014**

Chairman Reynolds stated that he was going to table the minutes until the August meeting. He continued that he was implementing a policy that the minutes be provided to the Board within seven (7) days electronically so that they may provide comment. He reminded the public that the minutes served only as a reference to the videos, which were the official record, but still felt that they were important.

4) New Business.

a) Presentation of Carleton Edwards Employee Recognition Award- Board of Selectmen

Chairman Reynolds asked Mr. Bruno to present the award to Louise Lester. Mr. Bruno read the award and presented it to Ms. Lester for her twenty-five (25) years of dedicated service. He stated that it was bittersweet to see long-term employees go because she was the “knowledge of Raymond.” Ms. Lester stated that it was an honor to serve the residents of Raymond.

⌘d) Funding Request for State of Maine Orthoimagery Fly Over – Danielle Loring, Executive Assistant & Jon Giles, GIS Contractor

GIS Contractor Jon Giles, Sebago Technics, explained that he and Danielle Loring were making a presentation to the Board because the State was no longer doing flyovers for the whole county, but only for the towns that were paying into the program. He explained what orthoimagery was and the benefits of participating in the program. Mrs. Loring explained the benefits to the specific departments and explained that there request was for funding that was left from each of those departments be carried over as a down payment for the service. Mr. Willard suggested that the request come back in August once revenues were known. Chairman Reynolds confirmed with Mr. Giles that waiting until August would work, and Mr. Giles responded that the deadline was in January 2015 but it was always good to get signed up sooner rather than later.

Mr. Willard asked about seeing if Portland Water District was interested in sharing in the costs, and Mr. Giles responded he had left it to the State to approach other groups but there was a Board meeting coming up and he would inquiry then.

Chairman Reynolds felt that it was in the discretion of the Department Heads to use monies for the program that they had been allocated. Mr. Bruno was not comfortable with carrying monies over from one year to the next, and Chairman Reynolds stated that they could use the money within the fiscal year to enter into a contract. Mr. Giles confirmed that that the Town could enter into a contract by the end of the fiscal year.

MOTION: Joe Bruno motioned to move forward with the project as long as Departments could come up with the money; seconded by Lonnie Taylor.

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⌘Items taken out of order

DISCUSSION: Teresa Sadak confirmed that the Department Heads were the ones in charge. Mr. Willard confirmed that the monies could come from either budget.

VOTE: UNANIMOUS APPROVAL (4/0)

b) Consideration of FY 2014-15 Annual Committee Appointments – Louise Lester, Town Clerk

Ms. Lester presented FY2014-15 committee appointments and commented that they were well staffed. Chairman Reynolds confirmed the voting boards outside of Town government were:

- MWAC (Mark Gendron, Don Willard as Alternate)
- GPCOG (Mike Reynolds)
- PACTS (Sam Gifford, Nathan White, Don Willard as Alternate)

Mr. Willard added Jessica Jackson as the Animal Control Officer.

MOTION: Joe Bruno motioned to accept the recommendations and removals; seconded by Teresa Sadak.

DISCUSSION: John Ewalt asked why Steve Linne was not listed on Planning Board, and Ms. Lester responded that she would correct the list.

VOTE: UNANIMOUS APPROVAL (4/0)

c) Consideration of Revised FY 2014-15 Fee Schedule – Louise Lester, Town Clerk

Ms. Lester presented the FY2014-15 Fee Schedule changes and listed them. Mr. Bruno asked why they were listing the burial price if it was done by an independent contractor, and Ms. Lester explained that it was for information purposes.

MOTION: Lonnie Taylor motioned to accept the proposed Fee Schedule changes; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

5) Public Comment

Chairman Reynolds announced that he was taking Public Comment out of order and that, in the future, the section appear before any Executive Sessions on the agenda.

a) John Ewalt – 121 Wild Acres

Mr. Ewalt thanked the Selectmen for allowing nonresidents to speak at Town Meeting. He then requested that the Selectmen put aside money from the Contingency Fund for defense of the Drye Island case because he felt that it would show that the supported the Planning Board's decision to deny the application. He then requested that the Selectmen put aside money from the Contingency Fund for defense of the Frye Island case because he felt that it would show that the supported the Planning Board's decision to deny the application. He also requested that the Planning Board expedite the process to revise the definition of "municipal use" in the ordinances so as to preserve its uses.

4) New Business.

e) Executive Session pursuant to 1 MRSA § 405(6)(E): Consultation with Town Attorney and Town Planner

MOTION: Lonnie Taylor motioned to go into Executive Session pursuant to 1 MRSA section 405(6)(E) for a consultation with the Town Attorney and Town Planner; seconded by Teresa Sadak.

VOTE: UNANIMOUS APPROVAL (4/0)

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**Items taken out of order*

Chairman Mike Reynolds announced that the Board was going into Executive Session at 8:05 pm.

MOTION: Joe Bruno motioned to come out of Executive Session; seconded by Teresa Sadak.

VOTE: UNANIMOUS APPROVAL (4/0)

Chairman Mike Reynolds announced that the Board was out of Executive Session at 8:27 pm and called for a motion.

MOTION: Joe Bruno motioned for the Town Attorney to proceed as directed by the Board of Selectmen; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

f) Executive Session pursuant to 1 MRSA § 405(6)(E): Consultation with Town Attorney

MOTION: Lonnie Taylor motioned to go into Executive Session pursuant to 1 MRSA section 405(6)(E) for a consultation with Town Attorney; seconded by Joe Bruno.

VOTE: UNANIMOUS APPROVAL (4/0)

Chairman Mike Reynolds announced that the Board was going into Executive Session at 8:27 pm.

MOTION: Joe Bruno motioned to come out of Executive Session; seconded by Teresa Sadak.

VOTE: UNANIMOUS APPROVAL (4/0)

Chairman Mike Reynolds announced that the Board was coming out of Executive Session at 8:47 pm and called for a motion.

MOTION: Joe Bruno motioned for the Town Manager to move forward on behalf of the Board of Selectmen; seconded by Teresa Sadak.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

g) Executive Session pursuant to 1 MRSA § 405(6)(E): Consultation with Town Attorney and Code Officer

MOTION: Lonnie Taylor motioned to go into Executive Session pursuant to 1 MRSA section 405(6)(E) for a consultation with the Town Attorney and Code Officer; seconded by Teresa Sadak.

VOTE: UNANIMOUS APPROVAL (4/0)

Chairman Mike Reynolds announced that the Board was going into Executive Session at 8:48 pm.

MOTION: Joe Bruno motioned to come out of Executive Session; seconded by Lonnie Taylor.

VOTE: UNANIMOUS APPROVAL (4/0)

Chairman Mike Reynolds announced that the Board was coming out of Executive Session at 8:52 pm and called for a motion.

MOTION: Joe Bruno directed the Town Manager with the assistance of the Code Officer to reach a Consent Agreement; seconded by Lonnie Taylor.

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**Items taken out of order*

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

h) Executive Session pursuant to 1 MRSA § 405(6)(D): Consultation Regarding Consideration of IAFF LOCAL 4095, AFL-CIO-CLC Union Contract Negotiations for Raymond Fire Department Members and Recommendation for Contract Renewal with Fire Chief

MOTION: Lonnie Taylor motioned to go into Executive Session pursuant to 1 MRSA section 405(6)(D) for consultation regarding consideration of IAFF LOCAL 4095, AFL-CIO-CLC Union contract negotiations for Raymond Fire Department members and recommendation for contract renewal with Fire Chief; seconded by Joe Bruno.

VOTE: UNANIMOUS APPROVAL (4/0)

Chairman Mike Reynolds announced that the Board was going into Executive Session at 8:43 pm.

MOTION: Lonnie Taylor motioned to come out of Executive Session; seconded by Teresa Sadak.

VOTE: UNANIMOUS APPROVAL (4/0)

Chairman Mike Reynolds announced that the Board was coming out of Executive Session at 9:05 pm and called for a motion.

MOTION: Lonnie Taylor motioned to have Chief Bruce Tupper do as instructed; seconded by Teresa Sadak.

DISCUSSION: None.

MOTION: CARRIED (3/1 [JB])

6) Selectmen Comment

a) Teresa Sadak

Middle School Advisory Committee

Mrs. Sadak explained that the Committee has made three (3) recommendations and all of them include an option for a new middle school. She explained that she has been requesting to see the estimates but has not received them yet. She was also concerned that the School Board had the new valuation rates since March but would not be considering them until August, but they may mean lower cost share for Raymond.

RSU Withdrawal Update

Mrs. Sadak explained that they had enough signatures to begin moving forward, but they would need to hold a public hearing and the issue would need to go to a secret ballot vote.

b) Mike Reynolds – Raymond Village Library

Mr. Reynolds listed the events that were going on at the Library over the summer including:

- June 19th, Fundraiser
- June 21st, First Annual Bazaar from 10:00am to 3:00pm
- June 22nd, Crafters' Club from 12:00pm to 4:00pm
- June 29th, Summer Reading Program begins
- July 13th, Annual Book Sale

7) Town Manager Report and Communications.

a) Confirm date for next regular meeting:

- **August 12, 2014**

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**Items taken out of order*

b) Update on Road Work

c) New Ambulance

d) Town Clerk Retiring

- Open House June 27th from 8:30am to 4:00pm

e) Town Office Closures

- July 1st for Year End
- July 4th & 5th for Independence Day

8) Fiscal Warrants: None.

- **Payroll Expense Summary Warrant**
- **Treasurer's Warrant**

9) Adjournment:

MOTION: Lonnie Taylor motioned to adjourn; seconded by Teresa Sadak.

VOTE: UNANIMOUS APPROVAL (4/0)

Chairman Mike Reynolds announced that the Board was adjourned at 9:13 pm.

Danielle Loring
Recording Secretary

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