



BOARD OF SELECTMEN

Minutes*
November 13, 2012
7:00 p.m.
Broadcast Studio

SELECTMEN'S MEETING

Present: Interim-Chair Mike Reynolds, Co-Chair Lonnie Taylor, Parliamentarian Joe Bruno, and Charly Leavitt.

Absent: Chairman Sam Gifford

Staff: Don Willard, Town Manager; Chris Hanson, Code Enforcement Officer; Nate White, Public Works Director; and Danielle Loring, Recording Secretary.

Other: Patricia Smith, Peter Leavitt, Teresa Sadak, and Julie Sutherland.

1) Call to order: Co-Chair Lonnie Taylor called the meeting to order at 6:59pm and a quorum was declared. He explained that Chairman Gifford was not available for the meeting and that he, himself, had not had the opportunity to prepare for the meeting and that he was appointing Mike Reynolds as the Interim-Chair.

Mr. Leavitt called a Point of Order because he did not believe that it was procedure to appoint a chair. Mr. Bruno explained that under Parliamentary procedure, it was within the prerogative of the chair to appoint an interim-chair. Mr. Leavitt continued that he did not feel that it was part of Selectmen bylaws and wanted it to be clarified. Mr. Bruno explained that it was part of the bylaws to follow *Robert's Rules of Order* and therefore an allowed practice.

Mr. Reynolds began the meeting by first thanking Mr. Taylor for his efforts in the clean up response after Hurricane Sandy along the east coast. He continued that he would be conducting the meeting as he as the former chair.

2) Minutes of previous meeting dated:

- **October 16, 2012**

MOTION: Lonnie Taylor motioned to accept the minutes from the October 16, 2012 meeting; seconded by Joe Bruno.

DISCUSSION: Mike Reynolds pointed out that "Shuert" should be "Shuer."

Charly Leavitt commented that under Public Comment, Item b, Mr. Gifford had stated that they "would have that discussion" relating to the communication matter for Public Safety.

VOTE: MOTION CARRIED (3/0/1 [ab JB])

3) PUBLIC HEARING

a) General Assistance Ordinance Appendices C (Revision Regarding Heating Assistance)

Mr. Willard explained that since adopting the appendices in August, the State had changed the income levels for heating assistance, and Town was required to adopt this revision as well. Mr. Reynolds clarified

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**Item taken out of order

by citing the changes made to the document.

MOTION: Joe Bruno motioned to accept the recommendation to accept ordinance appendices; seconded by Lonnie Taylor.

PUBLIC DISCUSSION: Interim Chair Mike Reynolds asked if there was anyone from the public who wanted to comment and there was none. He then asked if there was anyone from the Board who wanted to comment and there was none.

VOTE: UNANIMOUS APPROVAL (4/0)

Interim-Chair Mike Reynolds closed the public hearing.

4) Policy Review

a) Peddler's Ordinance- Board of Selectmen

Mr. Hanson summarized the history of the ordinance and the reasoning for recommending the presented changes to the ordinance.

Mr. Reynolds recommend that the ordinance go to a public hearing and Mr. Taylor wanted to know if they needed a motion to which Mr. Bruno responded that they did not.

5) New Business.

a) Certificate of Appreciation for Patricia Smith, Raymond Rec Director

Mr. Reynolds explained that the Board was presenting Patricia Smith a Certificate of Appreciation as an ongoing recognition award as the Raymond Rec Department Director. He continued that the town did not have an actual department but a volunteer group that had run the activities since 1986 and just wanted to say "thank you" for everything that they do for their children. The other Board members echoed similar sentiments, as they had children who had benefited from the programs offered by the department.

Mrs. Smith gave a brief history of the department and asked all those whom had helped Raymond Rec to stand a little taller because of all the good that they have done. She also welcomed anyone to come forward with new ideas that were consistent with their mission statement and she reminded the public that the department was conducting their annual fruit sale and explained where they could get an order form.

Mr. Reynolds presented Mrs. Smith with the award and read it allowed and she thanked the Board for the award because it symbolized recognizing all the volunteers for all their hard work.

b) Public Works Update on Future Capital Equipment Needs- Nathan White, Public Works Director

Public Works Director Nathan White explained that he had run into trouble with getting equipment ready for snow plowing this year. He stated that the cost of repairing current equipment was either more than its worth or not possible to achieve. The department budgets \$35,000 a year for equipment but he was looking to add to that amount. He continued that he was also looking to expand sand/salt building, because it could only hold 200 yards, which was about half of what was needed.

Mr. White continued that he was hoping to work with Public Safety to hire a mechanic for both departments. This item was not so much an issue with new equipment that was under warranty, but the town was working with mostly older equipment. Mr. Willard added, that in many towns, most vehicles were used 5-7 years but many of Raymond's were 10 years or older. He explained that in the past, the town had been frugal to keep the budget low, but now it may be time to spend money for new equipment.

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Mr. Reynolds wanted to know how the town planned to fund the capital improvement and Mr. Willard explained that there were many options including lease purchase or purchase over a period of time. It was a capital purchase because it was used over a period of time.

Mr. Bruno wanted to know when the International was purchased and Mr. White explained that it was purchased in 2006-07. Mr. Bruno then asked if there was a replacement schedule in place and Mr. White explained that there was one budget budget constraints had hindered it. The expectation had been that they would be able to make what they owned last. Mr. Bruno asked if there was a reserve for purchases and Mr. White responded that there was but they had borrowed from it because they had maintenance expenses that exceeded the budget \$2,000. Mr. Bruno asked what the back plan was and Mr. White responded that they would utilize P&K Sand and Gravel.

Mr. Leavitt wanted to know what the plan was for sand and salt and Mr. White explained that he had gone through Portland Sand and Gravel and gotten it for half the cost than expected, but they were having to store some outside at the moment. Mr. Leavitt then wanted to know what the buildings condition was, and Mr. White explained that it was built in 1987-8 and they were able to manage with it at the moment but it was too small. It would need \$350-400,000 worth of work in order to meet their needs. Mr. Leavitt wanted know if there was assistance available from the National Guard, like they had used in the past, and Mr. Willard responded that he did not think that it was available.

6) Old Business

a) Tax Acquired Property Update- Danielle Loring, Executive Assistant

Mrs. Loring explained that she and Mr. Willard had met with one of the town's attorneys and reviewed the current payment plans. She explained that she would be sending out termination letters to those that did not have payment plans, as directed by the Board, and she would have an update in January.

7) Public Comment This agenda item is for the public to bring attention to any issues and concerns for future Board of Selectmen meetings.

a) Julie Sutherland, 51 Ledge Hill

Ms. Sutherland stated that she was concerned with the Veterans' Memorial Community Dock proposal and that she was against it. She also raised personnel issues and raised concerns with content that she had viewed in the past Selectmen's meetings. She later commented that she felt that there were several options available for cell sites, rather than Raymond Hill.

b) Charly Leavitt, 14 Leavitt Road

Mr. Leavitt stated that Chairman Gifford stated that there would be a discussion to update the community regarding communication gaps in service. He explained that a discussion had taken place behind closed doors and read into the record excerpts from the communications from various Board members, the Town Manager and Fire Chief.

c) Teresa Sadak, 207 Webbs Mills Road:

Mrs. Sadak stated her concerns with comments going back and forth between board members, staff and community and felt that many of these issues should be dealt with in Executive Session rather than "airing dirty laundry".

d) Peter Leavitt, 2 Leavitt Road:

Mr. Leavitt commented that he was disappointed to not see the Public Safety communication gap topic on the agenda. He added that he still felt that satellite phones should be investigated and agreed that dead

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zones were a serious problem citing 9/11 as an example.

8) Town Manager Report and Communications.

a) Confirmed date for next regular meeting:

- **December 11, 2012**

b) Expression of Thanks to Kevin Hancock for donating a custom book storage shed to the Raymond Village Library

Mr. Willard expressed thanks on behalf of the Town for the shed that Kevin Hancock donated to the Raymond Village Library. Mr. Reynolds agreed and asked Mr. Willard to send a letter to Mr. Hancock from the Board expressing their gratitude.

9) Fiscal Warrants – November 13, 2012

- **Payroll Expense Summary Warrant**

MOTION: Lonnie Taylor motioned to accept the Payroll Expense Summary, dated November 13, 2012, in the amount of \$98,822.57; seconded by Joe Bruno.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

- **Treasurer's Warrant**

MOTION: Lonnie Taylor motioned to accept the Treasurer's Warrant, dated November 13, 2012, in the amount of \$130,489.68; seconded by Joe Bruno.

DISCUSSION: None.

VOTE: UNANIMOUS APPROVAL (4/0)

10) Adjournment

MOTION: Charly Leavitt motioned to adjourn; seconded by Joe Bruno.

VOTE: UNANIMOUS APPROVAL (4/0)

Interim-Chair Mike Reynolds adjourned the meeting at 8:10pm.

Danielle Loring
Recording Secretary

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