

TOWN OF RAYMOND
401 Webbs Mills Road
Raymond, Maine 04071

BOARD OF SELECTMEN
MINUTES
Tuesday, July 14, 2009

SELECTMEN ATTENDANCE: Mike Reynolds, Chairman; Joe Bruno; Mark Gendron; Lonnie Taylor; and Dana Desjardins

SELECTMEN ABSENT: None.

STAFF ATTENDANCE: Don Willard, Town Manager; Mike O'Donnell, O'Donnell Associates; and Laurie Forbes, Chairman, and John Hanley of the Technology Committee.

OTHERS: Charles Leavitt; and Peter Dunn represented by Joe Bruno.

1. Call to order. Mike Reynolds called the meeting to order at 7:01 pm at the Broadcast Studio.
2. Minutes of previous meeting June 16, 2009.

MOTION: Mark Gendron motioned to approve the Minutes of June 16, 2009 as written. Seconded by Lonnie Taylor.

VOTE: 4 – 0 (Gendron, Taylor, Bruno, Desjardins) 1 abstention (Reynolds)

3. New business:

- a. Election of chairman and vice chairman of the Board of Selectmen for the 2009-2010 fiscal year – Board of Selectmen

NOMINATION: Mark Gendron nominated Mike Reynolds as chairman. Seconded by Lonnie Taylor.

MOTION: Joe Bruno motioned to cease nominations. Seconded by Mark Gendron.

VOTE: 4 in favor (Bruno, Gendron, Desjardins, Taylor) 1 abstention (Reynolds)

DISCUSSION: Mr. Desjardins said that other towns have a policy that a member in his/her third year of their term become the chairman. He would like to change Raymond Selectmen's policy. Mr. Bruno said they didn't have a policy, but it could be added to an agenda to be discussed at a meeting. Mr. Desjardins noted that he had been on the board eight years and had not been chair to this point, and he would like to be. Mr. Gendron acknowledged that each Selectman should be able to serve as chairman, but this year he felt that Mr. Reynolds should be because it's his second year as chairman which would lend continuity. He didn't feel that the chairman's personal opinion had a lot of power to sway the other Selectmen's vote.

VOTE FOR CHAIRMAN: 4 in favor (Bruno, Gendron, Taylor, Reynolds); 1 opposed (Desjardins)

NOMINATION: Lonnie Taylor nominated Joe Bruno as vice chairman. Seconded by Mark Gendron.

MOTION: Lonnie Taylor motioned that nominations cease. Seconded by Mark Gendron.

VOTE: Unanimous 5-0

VOTE FOR VICE CHAIRMAN: Unanimous 5-0

- b. Recognition of Candace Woolston from the Raymond Mentoring Program – Chair of Board of Selectmen

TABLED until the next meeting.

- c. Technology Committee direction an goal setting – Chair Laurie Forbes

DISCUSSION: Laurie Forbes noted that over the years the website has become a community site. They are planning to make it a content management form of organization. Mr. Reynolds noted that there was information/announcements for the non-profits and basic listings for businesses. Mr. Desjardins asked if they could charge for a business listing. Mrs. Forbes said that it was possible, but the website doesn't have actual advertising now, only a listing with a link to their own website. Mr. Taylor didn't think there should be a charge, but if it linked directly to their website maybe there could be a fee. Mr. Gendron said that if they did any advertising there would have to be a disclaimer that the town wasn't endorsing the business. Mr. Bruno said that the website needed to be updated. Mrs. Forbes agreed and said that was one of the first items to be worked on. Mr. Reynolds asked how the website could be better handled. Mrs. Forbes said the content management program would keep the information current.

Mrs. Forbes said that Mr. Hanley was taken out of the budget for Town Communicator, but she wanted to keep him on as one who would help with this work of updating the website. Mr. Willard didn't have a concern as long as it's within the 2009-2010 budget. Mr. Bruno said that the committee needed to be prepared to develop their budget because Kevin Woodbrey is now a contract vendor and not responsible for the Technology budget. Mr. Desjardins felt that Mr. Woodbrey should be involved with the Committee until they are ready and willing to take the whole budget in hand. Mr. Willard suggested that they get together and create a work plan.

Mr. Bruno didn't feel that Raymond can afford a public channel at this time. It takes a lot of time, personnel, and funds to have that type of channel. He felt that the town didn't want a public channel, but did want a municipal information channel for meeting observation. Mr. Desjardins felt that it would be interesting to know what other towns pay for their public channel.

Mrs. Forbes said that she believed that the website was the most important part of the whole at this time and then proceed into the other areas i.e. GIS in the future. Mr. Willard agreed that the GIS is outside the core services.

Mike O'Donnell said that there is a parcel map, part of the GIS, which needs to be continued. There is \$4,000 in the budget for that work.

The next Technology Committee is July 23, 2009 at the Broadcast Studio.

- d. Valuation update discussion – Contract Assessor Michael O'Donnell

DISCUSSION: Mike O'Donnell discussed how the town could handle revaluations. He noted that funding has been put away for the revaluation in the CIP, however, this year it was left out of the budget. He said that with the real estate market slowing down, many people are asking why they

still have the high value which they received in 2005. He felt that a town should adjust values in between complete revaluations as any inconsistency is found. He recommended this as the best way to keep the values fair and would be less expensive over time than a total revaluation. Mr. O'Donnell considered that this work be done every 5 years and not over 6 years i.e. the next to be done in 2010. Mr. Bruno asked if Mr. O'Donnell has the power to adjust a value. Mr. O'Donnell said going forward yes, but no to adjustment in arrears leading to an abatement. Mr. Bruno said that he wanted to study the budget concerning the assessing CIP and how this would be paid for. Mr. O'Donnell asked for direction from the Selectmen as to whether they want to go forward with a valuation adjustment in the near future. He said that O'Donnell Associates would accept payment over two years; the year the adjustments were finalized and the following year. Mr. Reynolds asked that this be brought to a future agenda under Old Business after more discovery is found regarding funding.

e. Consideration of abatements – Contract Assessor Michael O'Donnell

DISCUSSION: Mike O'Donnell explained the list of abatements. He said that he is transitioning into estimating personal property by determining the type of business one had instead of asking for lists of equipment where some people don't give a complete list and others do.

Map 4, Lot 28B for \$367.20
Map 17, Lot 43A for \$1,090.80
Map 4, Lot 71 for \$543.24
Map 33, Lot 1 for \$2,162.16
B0007P Personal Property for \$184.12
C0030P Personal Property for \$169.70
D0001P Personal Property for \$130.98
F0002P Personal Property for \$598.75
G6004P Personal Property for \$107.10
G0011P Personal Property for \$43.05
I0500P Personal Property for \$36.91
J6002P Personal Property for \$127.50

M0000P Personal Property for \$100.91
M0002P Personal Property for \$4.19
M00004P Personal Property for \$169.08
M0017P Personal Property for \$61.29
R0006P Personal Property for \$2.51
R0003P Personal Property for \$419.52
G0325P Personal Property for \$140.25
W0005P Personal Property for \$27.3

MOTION: Joe Bruno motioned to approve the abatements as presented. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

MOTION: Joe Bruno motioned to approve the abatements as presented. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

DISCUSSION: Mr. O'Donnell introduced the issue of Raymond Cape Association which has two lots owned by the people in that association. Mr. Bruno asked why the owners aren't being taxed directly instead of through the individual association. Mr. O'Donnell said that was a problem with having a lot which is owned by one entity rather than several people being taxed directly for their portion of that lot as value added to their lot. Anything having to do with that type of lot must have reference in the association's bylaws. Selectmen can abate taxes from 2008 but not before. However, there is little penalty from the state for doing so. Mr. Bruno asked if they can abate penalties. Mr. O'Donnell said that if they abate, the tax the penalties are automatically abated as well. Mr. Bruno asked how they can have the policy in perpetuity. Mr. O'Donnell said that it was up to the assessors in power at the time.

MOTION: Mark Gendron motioned to vote to waive the 2008 taxes for Raymond Cape Association and to refund the lien costs and interest in the years 2005, 2006, 2007, and 2008 totaling \$866.49. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

- f. Final determination of Budget/Finance Committee election – Town Clerk Louise Lester

FLIP OF COIN: Peter Dunn won the seat with tails.

- g. Appointment of Rita Theriault as Motor Vehicle Municipal Agent – Board of Selectmen

MOTION: Joe Bruno motioned to appoint Rita Theriault as the Bureau of Motor Vehicle agent. Seconded by Dana Desjardins.

VOTE: Unanimous 5-0

- h. Consideration of annual town appointments – Town Clerk Louise Lester

MOTION: Joe Bruno motioned to approve the annual town appointments as presented. Seconded by Mike Reynolds.

VOTE: Unanimous 5-0

- i. Town of Raymond fiscal 2009-2010 fee schedule for review and approval –Town Clerk Louise Lester

MOTION: Joe Bruno motioned to accept the 2009-2010 Fee Schedule as submitted. Seconded by Mark Gendron.

VOTE: Unanimous 5-0

4. Old (unfinished) business.

- a. Consideration of request from Crown Castle to extend leasing contract – Board of Selectmen

DISCUSSION: Mr. Willard discussed the letter received from Crown Castle which asks for an extension of 10 years including an escalator on the lease amount. He asked if they wanted to accept or negotiate further.

MOTION: Mark Gendron motioned to table. Seconded by Lonnie Taylor.

VOTE: 4 in favor (Gendron, Taylor, Reynolds, Desjardins); 1 opposed (Bruno)

- b. Discussion of the proposed policy for use of public property – Town Manager Don Willard

DISCUSSION: Mr. Willard said that with the comments from the Selectmen, he will redraft it for the next meeting.

NEXT MEETING: Tuesday, August 11, 2009 7:00 pm at the Broadcast Studio.

5. Town Manager Report and Communications.

- a. None

6. Selectmen Communications. FOR SUMMARY: The agenda item is for the general discussion of non-agenda items by the Board of Selectmen, and for the purpose of future introducing future topics for discussion.

Mr. Gendron asked the citizens to email, phone, or write to give their opinions of the revaluation discussion which will be on their next meetings agenda.

7. Fiscal Warrants – Payroll and Appropriation Warrants – June 16, 2009.

MOTION: Lonnie Taylor motioned to approve the July 14, 2009 Payroll Warrant in the amount of \$ 36,233.68. Seconded by Joe Bruno.

VOTE: Unanimous 5-0

MOTION: Lonnie Taylor motioned to approve the June 3, 2009 Treasurer's Warrant in the amount of \$38,940.57. Seconded by Joe Bruno.

VOTE: Unanimous 5-0

MOTION: Lonnie Taylor motioned to approve the current the July 14, 2009 Treasurer's Warrant in the amount of \$70,086.63. Seconded by Joe Bruno.

VOTE: Unanimous 5-0

8. Adjournment

MOTION: Lonnie Taylor motioned to adjourn. Seconded by Joe Bruno.

VOTE: Unanimous 5-0

ADJOURNMENT: Mike Reynolds adjourned the meeting at 9:18 pm.

Louise H. Lester
Town Clerk